

MEMORANDUM OF UNDERSTANDING

BETWEEN

THE UNIVERSITY OF SOUTH FLORIDA

AND

THE CARIBBEAN EXAMINATIONS COUNCIL

This memorandum of understanding (MOU) is entered into by and between the University of South Florida, 4202 East Fowler Avenue, SVC2002, Tampa, Florida 33620, herein referred to as **USF**, and the Caribbean Examinations Council, Block A, The Garrison, St Michael, Barbados, 11158, herein referred to as **CXC**.

WHEREAS, USF agrees to award transfer credit for Caribbean Advanced Proficiency Examinations (CAPE) as stipulated within this memorandum,

AND WHEREAS, USF agrees to accept the CXC Associate Degree as fulfilling 60 semester credits toward the Bachelor of Science in Applied Science (BSAS).

NOW THEREFORE, in consideration of the premises, the mutual covenants and agreements contained hereinafter, the adequacy of which is hereby acknowledged, the parties do agree as follows:

I. CXC will:

- A. Ensure that each CAPE unit examination identified herein for USF transfer credit equivalency maintains the level of academic rigor and content coverage as outlined in the CAPE syllabi reviewed and in effect on the date of this MOU.
- B. Notify USF of any substantive changes in CAPE content, objectives, or assessment measures.
- C. Provide timely and accurate certification of CAPE units completed for each student who applies to USF.
- D. Promote USF as a transfer destination which accepts CAPE and the CXC Associate Degree.
- E. Broadly disseminate to CXC/CAPE participants the course/credit equivalencies as outlined in paragraph III below, and the transfer opportunities outlined herein.

II. USF will:

- A. Award transfer credit to students who have successfully completed CAPE unit exams as stipulated in the course equivalency table in paragraph III.
- B. Ensure that the Office of Admissions, Office of the Registrar, academic advisors and other relevant internal entities of USF are aware of this MOU and its provisions.
- C. Accept CXC Associate Degree holders to USF with junior standing to pursue the Bachelor of Science in Applied Science (BSAS) degree program.
- D. Recognize specific courses within the CXC Associate Degree as applicable toward the fulfillment of USF general education requirements as outlined in paragraph III.
- E. Collaborate with CXC to promote USF transfer opportunities afforded to Caribbean students through this agreement.
- F. Provide a central point of contact at USF to address transfer issues and concerns of students with CXC/CAPE credentials/credits.

III. CAPE Equivalencies

- A. Grades assigned to CAPE exams will not be converted to grade points, and will not be calculated into USF grade points averages:

<u>CXC Grades</u>	<u>USF Grade Equivalency</u>	<u>Grade Points Assigned</u>
I	4.0	0.0
II	3.5	0.0
III	3.0	0.0
IV	2.5	0.0
V	2.0	0.0

- B. Only CAPE Units completed at the I-V level will be awarded credit.
- C. No credit will be awarded for CAPE Unit scores of VI or VII.
- D. Grade points will be considered for transfer and admission to USF based upon the above equivalencies for the CXC Associate Degree. Students must have a minimum 2.0 cumulative grade point average for admission.
- E. The following Course Equivalency Table outlines the USF courses and credit equivalencies awarded for each CAPE Unit.

University of South Florida

Caribbean Advanced Proficiency Examination (CAPE) Equivalency Table

CAPE EXAM	USF Equivalency (credits hours)	GE
Applied Mathematics (Unit 1)	STA 2122 (3)	X
Biology (Unit 1)	BSC 1010 (3)/ BSC 1010L (1)	X
Communication Studies (Unit 1)	ENC 1101 (3)	X
Chemistry (Unit 1)	CHM 1045 (3) / CHM 1045L (1)	X
Chemistry (Unit 2)	CHM 1046 (3) / CHM 1046L (1)	X
Computer Science (Unit 1/Unit2)	To Be Determined by Dept. Advisor	
Economics (Unit 1)	ECO 2023 (3)	
Economics (Unit 2)	ECO 2013 (3)	X
French (Unit 1)	FRE 1120 (3) / FRE 1120L (1)	
French (Unit 2)	FRE 1121 (3) / FRE 1121L (1)	
Geography (Unit 1)	GEA 2000 (3)	X
Information Technology (Unit 1)	CGS 2034 (3)	X
Literatures in English (Unit 1/Unit 2)	ENC 1102 (3)	X
Physics (Unit 1)	PHY 2053 (4) / PHY 2053L (1)	X
Physics II (Unit 2)	PHY 2054 (4) / PHY 2054L (1)	X
Pure Mathematics (Unit 1)	MAC 2311 (4)	X
Pure Mathematics (Unit 2)	MAC 2312 (4)	X
Sociology (Unit 1/Unit 2)	SYG 2000 (3)	X
Spanish (Unit 1)	SPN 1120 (3) / SPN 1120L (1)	
Spanish (Unit 2)	SPN 1121 (3) / SPN 1121L (3)	

- F. USF General Education Requirements – Courses in the above CAPE Equivalency Table identified with an “X” under the (GE) heading will fulfill USF general education requirements.

IV. Termination

- A. This Memorandum of Understanding may be terminated by either party upon ninety (90) days advanced written notice.
- B. USF shall continue to recognize all transferred CXC credits provided through this MOU for all admitted/active students regardless of the subsequent termination of this agreement.
- C. Representatives of each institution will review the substance and effectiveness of this MOU annually.
- D. The Agreement may be reviewed at any time at the request of either party.

V. Conclusion/Signatures

This Agreement between USF and CXC shall continue in full force and effect from the date of signature unless terminated by either party as set forth herein.

IN WITNESS WHEREOF, the parties have executed this Agreement on the date and by testament of the signatories below.

University of South Florida

W. Robert Sullins, Dean
Undergraduate Studies

Date: _____

Caribbean Examinations Council

Didacus Jules, Registrar

Date: _____

Witness

Date: _____